

COOKIE NOTICE



1 Use of cookies

- 1.1 Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site.
- 1.2 We use cookies on our websites so that we can track how users navigate through our sites, and in order to enable us to evaluate and improve our sites. We use this information to compile statistical data on the use of our websites, but the information obtained is used on an anonymous, aggregated basis and you cannot be identified from this. Cookies cannot look into your computer and obtain information about you or your family or read any material kept on your hard drive and cookies cannot be used to identify who you are.
- 1.3 You are not obliged to accept a cookie that we send to you and you can in fact modify your browser so that it will not accept cookies. However, if you select this setting you may be unable to access certain parts of our site. For more information about cookies including how to set your internet browser to reject cookies please follow the instructions below:
 - 1.3.1 Internet Explorer: Tools button > Internet options > Privacy > Settings > Advanced.
 - 1.3.2 Mozilla Firefox: Menu button > Options > Privacy & Security > History > Use custom settings for history.
 - 1.3.3 Google Chrome: More button > Settings > Advanced > Privacy and security > Content settings > Cookies.
 - 1.3.4 Apple Safari: Preferences > Privacy.

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The table below explains the cookies we use and why:

<p>Cookie WebTrends</p>	<p>Name WT_FPB, WT_PBC</p>	<p>Purpose These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.</p>	<p>More information Opting out of WebTrends cookies</p>
<p>Cookie Google Analytics</p>	<p>Name _utma, _utmb, _utmz, _utmc</p>	<p>Purpose These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.</p>	<p>More information Google Analytics - safeguarding your data</p>
<p>Cookie Windows Internet Information Services</p>	<p>Name cs(cookie)</p>	<p>Purpose These cookies are used to collect information about how visitors use our site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.</p>	<p>More information Microsoft privacy policy</p>
<p>Cookie .Net or ASPX cookie when users log into the Lawyers and A&E risk management sites</p>	<p>Name IGXSessionState</p>	<p>Purpose These cookies are used to track whether a user has logged in to the risk management site. If the cookie exists, access to the site is allowed. If the cookie does not exist, the user will receive the login screen.</p>	<p>More information ASP.NET cookie overview</p>
<p>Cookie LinkedIn</p>	<p>Name Lidc - Used for outing, bcookie - Browser ID cookie, bscookie - Secure browser ID cookie, L1c - Browser ID cookie, BizoID - LinkedIn Ad analytics, BizoData - LinkedIn Ad analytics, BizoUserMatchHistory - LinkedIn Ad analytics, BizoNetworkPartnerIndex - LinkedIn Ad analytics</p>	<p>Purpose These cookies are used for campaign reporting to track conversions and provide additional insight on how users interact with our ads.</p>	<p>More information LinkedIn cookie policy</p>

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2 Web analytics

2.1 Analytics methodology

In order to develop our site in line with our customers' needs, Astaara keeps a track on which pages on our website are visited most frequently and how long visitors spend on our site. We use this information to help improve the site.

We never gather other information from your disk or computer. We collect a copy of the data held by the cookie for inclusion in any analysis. We use full SSL protocols when collecting visitor information on secure pages; this ensures that the site's security is not compromised. We encrypt all transmitted visitor information (even from non-secure pages), so no-one else can read the information we gather. We use Google Analytics, a web analytics service provided by Google, Inc. and WebTrends to analyze website traffic. Google Analytics and WebTrends set a cookie in order to evaluate your use of this site. Google and WebTrends store the information collected by the cookie on servers in the United States, European Union Member States and other countries. Google and WebTrends may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's and WebTrends' behalf. Google and WebTrends will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google and WebTrends will not associate your IP address with any other data held by Google or WebTrends. ASTAARA use Google Analytics and WebTrends to optimise this site and improve the service we provide to our visitors. More information about how to reject or delete this cookie may be found here:

<http://www.google.com/intl/en/privacypolicy.html>
<http://webtrends.com/privacy-policy/>

2.2 Search engine

The search engine on our website is designed to be powerful and easy to use. The search is made possible by a piece of hardware (a search 'appliance') supplied by Autonomy that is plugged into our server and continuously indexes the content on our site. All search requests are handled by the appliance and the information is not passed on to any third party, including Autonomy.

2.3 Website surveys

From time to time, we may invite our Site visitors to participate in an online survey about our online services. Participation is entirely optional and any information we collect is only used to improve the products and services we offer to our visitors. We may collect your name, company and email address.